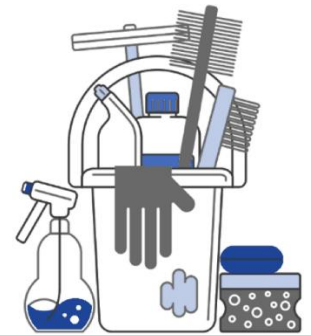


## TENANT CLEANING CHECKLIST

The following is a list of what is to be done by all vacating Tenants.

### OVERALL

- Windows and frames are to be cleaned inside and out. Window sills are to be wiped clean.
- Blinds or other window coverings are to be cleaned.
- Wipe down all closet shelving.
- All cabinets are to be wiped out with a damp cloth.
- Wipe down walls, baseboards, and doors/doorjambes if needed.
- Baseboard and cadet heaters are to be cleaned inside and out.
- Electrical outlets, cover plates, and light fixtures are to be wiped clean.
- Replace all burned out light bulbs as needed.
- Test smoke & carbon monoxide detectors and replace batteries as needed.
- Replace furnace filters if needed.
- Clean out inside of fireplace (debris on floor) if applicable.
- Remove cob webs throughout the unit.
- Carpets are to be vacuumed. Carpets shall be professionally cleaned at Tenant's expense upon vacating the premises. **Do not use a chem-dry carpet cleaning company.** A receipt for the cleaning **must be turned in** with the keys in order to be counted as being completed. Without this receipt, management will schedule the carpets to be cleaned at the Tenant's expense and this will be taken from the Tenant's security deposit.



### BATHROOMS

- Toilet, sink and bathtub/shower are to be cleaned. Chrome is to shine.
- Vanity drawers are to be wiped out with a damp cloth then dried.
- All dirt or grime is to be cleaned off of the walls.
- Floors are to be cleaned with warm water and a cleaner approved for the type of floor.

### KITCHEN

- Refrigerator is to be cleaned inside & out and defrosted.
- Stove, oven and fan are to be cleaned inside and out.
- Cabinets are to be wiped inside and out and left dry. Use no detergents please.
- All dirt and grease is to be cleaned off of the walls.
- Floors are to be cleaned with warm water and cleaner approved for the type of floor. Pull out appliances if able to mop under and around them.

### EXTERIOR

- Sweep walls and floors in outside storage closet/sheds.
- Clean light fixtures inside and out.
- Mow lawn and weed flowerbeds (if applicable).
- Remove oil stains (if any) from driveway with kitty litter.
- Remove all of Tenant property and refuse from the premises. There will be a charge for removing and disposing of any property or refuse that is left behind.

If there is additional cleaning and/or repair necessary, the Landlord will have it done and charge the Tenant the prevailing rate for cleaning and or/other repairs.